When to use a Browsing Search

Performing a Browsing Search in the library online catalog is one way to search and find books and videos in Grace Library. The Browsing Search allows you to search the online catalog in the traditional ways: by Author, Title, or Library of Congress Subject Heading. It is the preferred way to search when you have a well-defined search.

How to do a Browsing Search

To access the Grace Library’s online catalog to do a Browsing Search, first open your web browser to www.carlow.edu/library and click on the Find Books box.

Next, click on the Online Catalog link. This will take you directly to the Quick Search screen.

Beneath the Quick Search box click on the link for Power Search.

At the Power Search screen, look on the right hand side of the screen for the link that says Browsing and click.

This will take you to the Browsing screen.
To search, type your search term(s) in the Browse on box and perform the search by selecting one of the search types from the buttons below it.

Click on one of these buttons to select the type of search.

Types of Browsing Searches

The searches you will use most frequently are the Author, Title, or Subject searches:

Use the Author search when you want to find all the books in Grace Library written by a particular author. To do the Author search, type the person's last name, then first name (eg. tolstoy leo). Then click on the Author button.

Use the Title search when you want to see if Grace Library owns a particular book. To do a Title search, type the title of the book (eg. why zebras don't get ulcers), and then click on the Title button.

Use the Subject search when you want to find all the books Grace Library owns on a subject. To do a Subject search, type the Library of Congress Subject Heading (eg. catholic universities and colleges) and then click the Subject button. Consult the Library of Congress Subject Headings volumes (maroon books at Reference Desk) to find correct subject headings, or see a librarian.

Results List

In the example above, the Library of Congress subject heading catholic universities and colleges was entered in the Browse on box and the Subject button was pressed. This results list displays a list of that subject heading and its subdivisions.

To the right of each line the number of books owned by Grace Library for that subject or subdivision will be displayed.

To see the books under a particular subject or subdivision, click on that line.

In the case of a Browsing Author search, you will be taken to an alphabetical list of authors. Click on the name of your author to see more information.

In the case of a Browsing Title search you will be taken to an alphabetical list of books with that title. Click on the title of your book to see more information.
If you were to click on Catholic universities and colleges—United States, in the results list in the example above, the screen displays ten titles that Grace Library owns about that subject.

To see more about a particular book, click on the book title.

Below is the book citation that appears after clicking the Details button:

To go back to the Search Results screen for additional titles, click Go Back.

To start a new search, click New Search.

Questions? Contact Grace Library
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