EBSCOhost Integrated Search is a research tool used to search multiple library databases with a single search. It will search databases such as the online catalog to find books, journal article databases and reference information such as encyclopedia articles and return the results of all the different databases in one results list. Integrated Search organizes and searches databases by broad subject areas.

**When to Use EBSCOhost Integrated Search**

- You know the subject area you are interested in but not the names of the databases to search.
- You want to see all types of information on your topic such as books and journal articles.

**How to Search**

Open an internet browser to [www.carlow.edu/library](http://www.carlow.edu/library) and click on the Find Articles link. Then click on the link for EBSCOhost Integrated Search.

On the next screen scroll down until you see your subject area listed in blue. Underneath the blue subject area name will be a list of all the databases that are searched for that subject area. Click on the subject area to go to the search screen.

Enter your terms in the search box and click on the search button. If you wish, you can select a field to search (such as author, title or subject terms) from the drop down menu.
While the system searches you will see this screen.

On the right is a list of all the databases that are being searched. In this example the Business Source Elite and Regional Business News databases will find journal articles and the Library Catalog will find books about forensic accounting.

**Viewing Your Results**

Once your search is completed you will see a results list. Remember that this list will include articles as well as books that relate to your topic.

*Identifying Journal, Magazine or Newspaper Articles*

Click on the blue title to see more information.

When the citation includes Vol., or Issue, it is an article in a journal, magazine or newspaper.

This icon will indicate the document type, such as a scholarly academic journal or periodical.

Business Source Elite is the name of the database in which the article was found.

Click on PDF Full Text to see the article.
Identifying Books or Videos/DVDs

This was found in the *Library Catalog*. That means it is a book or video/DVD that you can find in Grace Library or an ebook or streaming video you can view online.

When you Receive Too Many Results

Sometimes when using an integrated search engine such as EBSCOhost Integrated Search you will get too many results from a search, which can be overwhelming and inefficient. In those instances you can limit by publication date, add an additional search term or you can switch to a single subject specific database to narrow the number of potential results. All databases and a description of their content are listed on the *Find Articles* page of the library website. For example, if you are searching for nursing care for breast cancer patients try searching the CINAHL Nursing database for articles written specifically for nurses.

Logging Off

When you are finished using EBSCOhost Integrated Search it is very important to log off. Some of the databases have a limit to the number of Carlow users that can access it, therefore when you log off you make the database available for other users. To log off EBSCOhost Integrated Search close your Internet Browser window.

Accessing EBSCOhost Integrated Search From Off Campus

If you would like to access EBSCOhost Integrated Search from a computer that is not connected to the Carlow network, open a web browser to [www.carlow.edu/library](http://www.carlow.edu/library) and click on the *Off Campus Access* link that is located in the right hand menu on the homepage.

Log into the system using your Active Directory username and password (the same username and password that you use to log into lab computers). Additional access instructions are available on the off campus web page to help you to access library resources from off campus.

Questions? Contact Grace Library

412-578-6139
gracelibrary@carlow.edu
[www.carlow.edu/library](http://www.carlow.edu/library)

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